

Senior Activity Center Board Meeting Minutes

January 12, 2021

Meeting called to order: By president, Ernie Naftzger at 9:10 a.m.

Prayer or Moment of Silence: Ernie led us in a moment of silence

Roll call: Was taken by Secretary, Marjean Waford. The following were present: Ernie Naftzger, Diane Bilyeu, Pam Landon, Darrell Brown, Marjean Waford, Nancy Ellis, Sue Miller, Rick Cheatum and Anita Valladolid. Kaye Corbridge, Roger Hernandez, Kathleen Stephens, and Lorraine Winters were absent. Jeff Hough was excused. A quorum was present.

Approval of Minutes: Diane Bilyeu moved and Sue Miller seconded the motion to approve the minutes and the motion carried.

Committee Reports:

- **Executive Committee Report:** Ernie Naftzger—nothing to report
- **Financial Committee Report:** Pam Landon

Pam Landon gave the financial report. Our income was \$19,675.37 and our expenses were \$23,874.35. We ended up with a net loss of \$4,198.98. Preparing the 2021 Budget-- Pam has developed a budget for next year. She will have Anita send this out to the board and we can discuss this at the next Board Meeting. Diane has asked that we do not have names published in the minutes for those that make donations. We can indicate that we received a donation but not disclose the person. Diane made a motion to approve the treasurer's report and Sue Miller seconded the motion. Motion passed.

- **Planning Report:** Diane Bilyeu/Rick Cheatum
Rick Cheatum gave a report that we do not have much information about the planning for a possible building in the new subdivision. The Ad Hoc meeting is set up for next week and Rick thinks we will review the first draft of the business plan.
- **Personnel Committee Report:** Lorraine Winters
Lorraine Winters is not present.
- **Membership Committee Report:** Nancy Ellis
Nancy Ellis has no information to report at this time.
- **Fund Raising Committee Report:** No report at this time.
- **Manager report:** Anita Valladolid
Anita Valladolid gave her manager report. Please review Anita's written report. Anita was concerned about the Bingo report. She will discuss with Pam on a way to get this report more understandable.

RSVP program has disbanded. This means that volunteers will no longer get reimbursement for travel. Anita indicated that the State of Idaho cannot force employees to have the vaccine.

Stephanie Palagi from Downtown Pocatello called and wanted the car show to be on August 7th. We discuss this and decided we would do this.

- HVAC units report—expenses on the roof for Heating, Ventilating and Air Conditioning. Anita got 4 bids and the Air Exchange Technology came in with the lowest bid and they were the ones that were called in to fix the problem that we recently had.
- Request for mask usage for curbside pickup in all areas.

Old Business: Darrell Brown report on the website. It came up live the end of December. We are live and he did have a video training after the fact. He explained some of the tabs and asked us to give him some feedback. Rick Cheatum shared that we could use Google Analytics to get the information that we want about use of the website.

Diane asked about the SEICOG reporting system that we have been piloting. Anita indicated that things are going very well and they have shared with us that our reports have been very good.

New Business: Pam Landon shared the information about Sharon Manning's request that the Senior Center to rejoin the USP project. Pam Landon and Anita Valladolid are now members of the USP board on behalf of the senior activity center.

Other: National Day of Service is January 18th. She suggested that we do some service projects that can donate items. This day is associated with Martin Luther King Day. Pam is expecting that two groups are going to donate half of the proceeds from their fund raisers to the senior activity center.

Adjourn: Darrell Brown moved and Pam Landon seconded the motion to adjourn the meeting. Motion carried. Meeting adjourned at 9:58 a.m.

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