

## Senior Activity Center Board Meeting Minutes

March 9, 2021

**Meeting called to order:** Ernie called the meeting to order at 9:00 a.m. sharp

**Ernie introduced Jan Green, potential Board member and Kristi Davenport from Bannock County**

**Moment of silence was held.**

**Roll call:** Ernie Naftzger, Diane Bilyeu, Pam Landon, Darrell Brown, Marjean Waford, Nancy Ellis, Kay Corbridge, Sue Miller, Kristi Davenport, Rick Cheatum, and Anita Valladolid were present, Roger Hernandez was excused and Lorraine Winters was absent. A quorum was present at the meeting.

**Approval of Minutes:** Diane Bilyeu moved and Darrell Brown seconded the motion to approve the minutes as corrected. Motion carried.

Ernie introduced Stephanie Palagi to speak to us about the car show in Downtown Pocatello, August 7<sup>th</sup>. Custom Rod and Car Show will be held that day downtown. Stephanie is hopeful that we will be able to have the car show downtown on August 7<sup>th</sup>, which we are hoping will be a better time for us for an outdoor event, due to all the COVID 19 restrictions. She asked if we could form a committee to work on the Car Show. She wants to start at the Citizens Community Bank parking lot on the south end of downtown and use the parking lot area for the cars, plus the Chief Theater parking lot and other parking lots in the downtown area using about 6 blocks.

She suggested that we could possibly use food trucks that might sell food and donate some \$ (about \$1 per meal) to the Senior Activity Center. We could possibly have a DJ and an MC for the event.

### **Committee Reports:**

**Executive Committee Report:** Ernie Naftzger reported that Kathleen Stephens had resigned and we invited Jan Green to come to our meeting as a possible replacement for Kathleen.

**Financial Committee Report:** Pam Landon gave the financial report. The Gross profit for the month was \$15,697.31 and expenses were \$18,540.49 for a net income of **-\$2,843.18**. Nancy asked about the printing and publication expense. Pam explained that the amount was for two months and it had to do with repairs on the printer.

Kristi Davenport asked about several expenses on the budget. Pam Landon explained that we have to spend a little money in order to make money. Discussion ensued.

**Planning Report:** Diane Bilyeu/Rick Cheatum. Rick reported that we have no news from our “God Father”. The Ad Hoc committee will meet next week and we will have a presentation from USP.

**Personnel Committee Report:** Lorraine Winters no report

**Membership Committee Report:** Nancy Ellis no report

**Fund Raising Committee Report:** none available

**City Council/County Report:** Kristi Davenport had no report from the County and Rick Cheatum had no report from the City of Pocatello.

**Manager report:** Anita Valladolid

We got 14 new members last month in terms of membership.

We partnered with JustServe and they made Valentine’s cards for our seniors.

- Reopening the Senior Center—possibly a soft opening. Lunch will be funded until July 1<sup>st</sup> as a curbside pickup program.
- March is nutrition month so she wants Darrell Brown to put some statements on the website, regarding nutrition month.
- SICOG dietician came on Friday for an inspection. We had run out of milk which was a problem. See additional information on Anita’s report. Ernie suggests that we have a committee to develop a system for the donation box. Darrell and Marjean will serve on a committee to come up with a suggested system.
- We received \$5,000 from the State of Idaho for COVID Relief. We are going to use ultraviolet lightning. This is coming from CARE money.
- Anita wrote a grant for Select Health at St. Luke’s which will help us with marketing.
- We have completed the updating of the WiFi.
- The reopening committee will meet this month and make some decisions about a soft opening. Darrell Brown, Diane Bilyeu, Nancy Ellis, Ernie Naftzger and Anita Valladolid are on this committee.

**Old Business:**

**Bingo reconciliation update.** We are still waiting for Karen Holston to answer the questions about the Bingo reconciliation. Anita stated that Karen dropped an envelope off on Friday.

**Web Site:** Darrell Brown gave a report on the website. Darrell stated that we have gotten some good feedback on the website. He is able to take some of the tabs and slide them in and spin them. We are up 11% from January. People are googling us—3171 have done this but we don’t know how far back this goes. We are having difficulty with Zoom and he had someone come in and have an IT review. Sparklight came over and they suggested that we have two more extenders put in. Darrell suggested we increase the fee by \$17.51 a month. The bill

amount went from \$177 to \$194 per month. We now have more data that our system will carry. We have uploads and downloads that are 3 times faster.

**New Business:** Kathleen Stephens has resigned from her position on the Board. Introduction of Jan Green potential board member. Jan gave us a thumbnail sketch of her reasons for wanting to serve on the Board. Nancy Ellis asked Jan Green to see if she would be interested in serving with us. Jan is a native of Pocatello. She retired in 2001 from the UPRR. She has volunteered for Hospice and Habitat for Humanity. She teaches line dancing and is an avid bridge player.

**Other: Non-voting members were excused and the Board discussed Jan Green as a new Board Member. Pam Landon moved and Diane Bilyeu seconded the motion to accept Jan as a new member of the board. Motion carried.**

**Adjourn: Marjean moved and Nancy seconded the motion to adjourn and motion carried.**

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