

Pocatello Senior Activity Center Board Meeting  
2022 Meeting Minutes  
June 14, 2022

Ernest Naftzger called the meeting to order at 9 a.m.

A moment of silence was observed.

Roll call:

Members present: Ernest Naftzger, Diane Bilyeu, Pam Landon, Kate Naftzger, Darrell Brown, Lorraine Winters, Zach Purce, Marjean Waford, Kristi Davenport for Jeff Hough, Lorraine Winters, Roger Bray, Anita Valladolid

Members excused: Sue Miller

Members absent: Kay Corbridge, Roger Hernandez

The May minutes, having previously been distributed, were approved with a motion from Darrell Brown to approve, seconded by Diane Bilyeu.

Ernest Naftzger reported that the recent meeting with the USP board went well. We were able to express our needs as seniors. Major questions remain regarding the operation and financing after completion. The intergenerational topic may resolve itself prior to completion.

PAC elections are scheduled for October 28. Sue Miller has volunteered to chair an election committee to identify potential new board members. Pam Landon discussed the matrix as a tool to help find new members.

A board member training opportunity is available on zoom Thursday from 12 -1 pm. Additionally, a board member boot camp is available online June 29 and 30. Lastly, a statewide conference for non-profits is being held August 30, 31, and September 1.

Pam Landon presented the financial report. May was a good month financially as we were over \$2,000 positive. The food expenses were down due to discontinuing curbside distribution. The number of seniors dining inside increased. Per Anita, we are trying to serve the meals that are most popular with our seniors.

Anita Valladolid reported that we served 2,813 meals last month. Prior to shutdown due to Covid we served an average of 1,000 per month. Anita expressed her appreciation to Pam Landon and Darrell Brown for visiting the Hailey and Twin Falls Senior Centers with her. The meetings with both centers were both informative and insightful. Anita said she is exploring the possibility of obtaining a discount on foods from Omnia.

Anita also reported that the Center has signed another year with Easter Seals (formerly Experience Work). She is also working on finding someone to provide dance music so the Saturday night dances can begin again.

Anita reported that we received a \$5,000 grant from Idaho Community Foundation. We will partner with Downtown Historic Pocatello and provide a free pancake breakfast the morning of our car show.

The show will be held August 6 from 9 am to 3 pm. Additionally, the Juneteenth celebration/party will be held this Saturday from 12-3 pm at the center.

Anita reported that we received \$10,000 from the City of Pocatello and have applied for several grants—Walmart , Idaho Gives, and United Way. We have also renewed our contract with SICOG for the meal program.

Darrell Brown reported on our website. There were not many changes this past month except for improving the calendar by making it more user friendly.

Pam Landon passed out copies of the updated version of our strategic plan which covers the center's goals for the next five years. She asked the board to review the proposed plan and provide feedback.

Darrell Brown gave an update on the center's facelift project currently in process. The wallpaper has been removed in room #4 and it is being painted "quick silver." The bid is out to replace the doors. Only rooms 8, 11, and the board meeting room will not be painted. The old window coverings have been removed and new blinds are on order. Room 6 is still in progress—new tables, doors, fresh paint, new décor. Nate Roberts (local electrician) has volunteered to provide ballasts (retrofit) and he has also received donations for retro parts.

Pam Landon reported that she, Andy, Anita, and Teresa Brown met with Sadie Peterson with the Elks Club regarding a cooperative arrangement for Jackpot Bingo. We are considering approaching the Pocatello City Council for approval to hold Jackpot Bingo once a month that will be open to the public. A meal and full bar would be available to players. This could be a great monthly fundraiser for the center.

Darrell Brown moved to adjourn the meeting; Pam Landon seconded. The meeting adjourned at 10:20 am.

Respectfully submitted,

G. Kate Naftzger, Secretary

### Pocatello Senior Activity Center Executive Meeting

An executive board meeting was held June 14, 2022 at 10:20 am. The purpose of the meeting was Anita Valladolid's annual evaluation.

Lorraine Winters reported that she called several outside agencies regarding Anita and all comments were positive. Lorraine recommended a 3% increase in her annual salary, plus a \$2,500 bonus which would be paid one-half now and the other half at the end of the year. Anita's base salary is currently \$53,000; the 3% increase would be \$1,590.

Lorraine Winters moved to approve the 3% raise and \$2,500 bonus. Zach Purce seconded the motion. Darrell Brown amended the motion changing the salary increase to be retroactive to January 2022. Marjean Waford seconded the amended motion. All approved, motion passed.

Marjean Waford moved the meeting be adjourned, seconded by Diane Bilyeu. Meeting adjourned at 10:40 am.

Respectfully submitted

G. Kate Naftzgerd, Secretary