

**Pocatello Senior Activity Center**

**2022 Board Meeting Minutes**

**September 13, 2022**

Ernest Naftzger called the meeting to order at 10 a.m.

A moment of silence was observed.

Roll call:

Members present: Ernest Naftzger, Diane Bilyeu, Pam Landon, Kate Naftzger, Darrell Brown, Sue Miller, Zach Purce, Marjean Waford, Kristi Davenport for Jeff Hough, Anita Valladolid

Members excused: Lorraine Winters, Roger Hernandez

Note: the city of Pocatello will assign another representative to replace Roger Bray and Kay Corbridge has resigned due to health reasons.

The August minutes, having previously been distributed, were approved with a motion from Pam Landon, seconded by Darrell Brown. Motion passed.

The minutes from the August 23, 2022 executive board meeting were reviewed and approved with one correction. Sue Miller made a motion to approved as corrected and Darrell Brown seconded the motion. Motion passed.

Ernest Naftzger proposed meeting after each monthly board meeting to discuss progress on our established goals. He also volunteered to build a "needs assessment" form so it can be distributed to all members attending the annual meeting on October 26. Pam Landon suggested we hold our open house immediately following the annual meeting. The meeting will be held 1:30 to 2:30 and the open house from 2:30 to 3:30. Pam also suggested we invite our partners and have tables reserved for them. Sue Miller volunteered to organize the open house and Diane Bilyeu offered to help. Kristi Davenport said she will contact and invite individuals outside the center.

Pam Landon presented the financial report. We paid for some of the remodel expenses with the center's funds, but will be reimbursed when the project is complete. Without the temporary remodel expenses we would be positive about \$1,000 for the month.

Anita Valladolid presented the director's report, correcting the annual meeting date October 26.

Darrell Brown reported that we have had a huge increase in the number of interactions on our website when compared to last year. In August we had 286 and calls are up 50%.

Darrell Brown also gave an update on our building facelift project. We still have new furniture that will go in the office. The painting is done and we are getting bids to clean the carpet. The doors arrived (3 short) and will be painted and installed by the end of September. New carpet will be installed Monday in Room 4, the main office, the dining room steps, and other smaller areas. All of the improvements so far total less than \$500 more than the grants and gift. We received another \$1,000 private donation.

Darrell is estimating that when completed, the entire project should not exceed grants and gifts by more than \$3,000.

Darrell Brown presented proposed changes to our bi-laws. Marjean Waford made a motion to allow our members to vote for board members. Diane Bilyeu seconded the motion. However, after some discussion, no action was taken. Marjean Waford moved that we continue with our current process until after the 2022 elections and Sue Miller seconded the motion. Motion passed.

Ernie Naftzger reported that Kay Corbridge resigned due to health reasons and he would like to appoint Kristi Davenport to serve on the board. Kristi said she will consider accepting.

Pam Landon reported that six board members participated in the Idaho Non-profit Conference. Ernie Naftzger thanked all who participated. Pam volunteered to call Mike Hirschi to ask him if he would be willing to facilitate training our board on November 2 or 3, after the elections.

Pam Landon reported that the Elks has chosen the PSAC to be the recipient of the Friday night bingo profits for four months—September through December, 2022. The Friday night bingo is held the third Friday of each month. We will need volunteers to record information for any wins over \$100. In addition, the Elks sponsored a \$500 hole and two teams in our “Staying Alive” golf tournament.

A motion to adjourn was made by Darrell Brown, seconded by Pam Landon. Meeting adjourned.

Respectfully submitted,

G. Kate Naftzger, Secretary

